Welcome to Bracken Library! Bracken is the main library at BSU. We hope you’ll take the time to go through this self-guided tour to become better acquainted with our building, its services, and its collections.

The University Libraries also includes two branch libraries. Please visit them as well. They are the Architecture Library (AT 116) and the Science-Health Science Library (CN 016).

To get started, please follow the step-by-step instructions below:

1. Connect to “bsusecure.”
2. Download a simple QR code reader.*
3. Read the questions in the tour to find QR codes in the library.

- Open your device’s settings.
- Tap on wireless and network settings.
- Tap on “bsusecure” from a list of WiFi networks.
- Enter your BSU username and password.
- Go to your device’s app store (Google Play, Apple Store).
- Search for “QR code reader.”
- Download one to your device.
- Open the app.
- Point the camera so that the QR code is aligned in the center of the screen.

*If you do not have a smartphone or tablet with access to a QR code application, tablets are available in the Educational Technology and Resources Collection (lower level).
The tour begins at the Reference/Information Desk (1 West). Librarians and staff are available here to assist you with your research. The Reference Collection contains specialized encyclopedias and dictionaries on a variety of topics and is a great place to start your research. For more information about research assistance, go to http://bsu.libguides.com/helpandFAQ.

1. **Who is working at the Reference Desk today?**

______________________________________________________________________________

Now make your way to the Circulation Reserves counter on the east side of the first floor lobby. This is where you will check out books and other materials using your BSU ID. Once you reach the desk, scan the QR code that is located there. This will help you answer question 2.

2. **According to the website (the QR code will take you to the correct page), name two of the four services provided at the Circulation Reserves counter:**

___________________________________________

Speaking of best-sellers, you’ll find them in the Best Seller Collection (located on the east side of the first floor).

3. **Here you have found our entire collection of best-sellers. What book title interests you? Write it down here:**

______________________________________________________________________________

To continue the tour, take the spiral stairs or an elevator to the second floor.
On this floor you will find Archives and Special Collections (2 West). This area includes Rare Books and Manuscripts, the Middletown Studies Collection, the Stoeckel Archives of Local History, University Archives, and Drawings and Documents Archives. Scan the QR code on this page to answer number 4.

4. Name one of the three digital collections found on the page for Digital Initiatives.

Bound Periodicals (2 West): older, bound issues of journals are arranged in alphabetical order by title on the shelves.

Now make your way to the GIS Research and Map Collection (2 East). This is the place to find Geographic Information System software, maps, expert mapping assistance, and research help for your assignments and research projects. The GRMC also provides customized instructional sessions, a large GIS research area, and a growing collection of digital resources. The GRMC offers large-format printing and laminating services to members of the Ball State University community. Locate the map of the month displayed on the window.

5. What is the “Map of the Month” displayed on the GIS Research and Map Collection window?
All General Collection locations are in Bracken Library.

<table>
<thead>
<tr>
<th>Call number begins with</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>A - D</td>
<td>2 East</td>
</tr>
<tr>
<td>E - H</td>
<td>3 West</td>
</tr>
<tr>
<td>M</td>
<td>Lower Level</td>
</tr>
<tr>
<td>J - PR</td>
<td>3 East</td>
</tr>
<tr>
<td>PS - QM</td>
<td>4 East</td>
</tr>
<tr>
<td>QP - Z</td>
<td>4 West</td>
</tr>
<tr>
<td>Oversize and Theses</td>
<td>4 West</td>
</tr>
</tbody>
</table>

To determine a book’s location, match the beginning letters of the call number to the chart above. These charts are located near each elevator.

For example:
Location: General Collection
Call Number: QD400 .A18 V.1

This book would be located on 4 East (4th floor, east side of Bracken)

6. Where would you look to find a book with the call number K170 .H88 2012?

________________________________________

Now let's test your call number search skills. Make your way to the books beginning with the call number PR4581.

7. Who is the subject of the books in this section?

________________________________________
Third and Fourth Floors

Next, find the books beginning with the call number TJ 211.

8. What is the subject of the books in this section?

The fourth floor also houses the general collection, thesis collection, and oversize books. This floor is designated a quiet study area.

To continue the tour, take the stairs or an elevator down to the Lower Level/basement.

There are many group study rooms available on the third and fourth floor. Scan the QR code on this paper. It will take you to www.bsu.edu/libraries/studyrooms/ where you can make a study room reservation online. Use this information to answer number 9.

9. How many chairs are there in room #104?

If you are looking for specific software, use the Software Locator at www.bsu.edu/libraries/swsearch/

To continue the tour, take the stairs or an elevator down to the Lower Level/basement.
On this floor you will find the Educational Technology and Resources Collection which includes an assortment of objects, games, and classroom activities for pre-service teachers. The Educational Technology and Resources Collection is also the place to check out DVDs, computers, video equipment, digital cameras, projectors, and all types of technology accessories. Locate the Educational Technology and Resources desk. This is where you will find your next QR code to answer number 10.

10. Name one circulating digital equipment item that can be checked out from the Educational Technology and Resources collection.

The Educational Technology & Resources Collection includes the K-12 state adopted textbooks, youth books for pre-school through grade 12 reading, and curriculum resources for teaching grades k-12.

The Music Collection contains printed music (scores), books on music, and music recordings, as well as print and recorded course reserves for music courses. Selected computers in the area have the latest edition of Finale music notation software. The music books and music reference section are also found in this area. Locate the Music Collection service counter to answer number 11.

11. On the table to the right of the Music Collection service counter are several new books. Write down the title of one of the new books here:
Instructions: Go to www.bsu.edu/library and locate OneSearch/CardCat under “Research Tools”. Use OneSearch/CardCat to answer the following questions.

1. Search for *Fahrenheit 451* by Ray Bradbury. (Hint: Type the title into the search box). After searching, look at the filter options to the left of the page. Select Book/eBook to limit to books. There are a few copies of this book in the Libraries. In what year was the most recent edition published?

_____________________________________________

2. What is the call number of the most recently published copy of *Fahrenheit 451* in the University Libraries?

_____________________________________________

3. Now, you’d like to find a film adaptation of the book. Start fresh by selecting ‘Clear Filters’ at the top of the filters menu.

Use the filters to find a video adaptation of the book. (Hint: Select ‘More’ under ‘Content Type’ in the Filters menu to see all of the formats available. Select the format you want and click on ‘Apply’ to see your results.) To check out a DVD, you need to bring its four-digit number to the Educational Technology and Resources desk. What is the number for this DVD?

_____________________________________________

4. Select Preview to see more information about the movie. What company is listed as the Publisher?

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You may turn in this completed exercise:
1.) when your English class comes to the library or
2.) at the Reference Desk any time